

**MILTON NEIGHBOURHOOD PLANNING FORUM  
MINUTES OF MANAGEMENT COMMITTEE MEETING  
HELD ON 14th NOVEMBER 2019 AT MILTON VILLAGE HALL**

Present

Rod Bailey (RB) (Chair)

Paul Docking (PD)

Martin Lock (ML)

Paddy O'Hara (PO'H)

Kimberley Barrett (KB)

Pam Pritchard (PP)

Ian Clark (IC)

Peter Higgins (PH)

Chair

Secretary

Treasurer

**1. Apologies for Absence**

Apologies for absence were received at the meeting from Councillors Darren Sanders, Ben Dowling, and Will Purvis.

**2. To approve the Minutes of the Previous Meeting held on 11 Jul 19**

- a) The minutes of the Meeting 46, held on 14<sup>th</sup> October 2019, were approved unanimously. IC proposed a vote of thanks to the Secretary for the effort he had put in this year on the plan and producing minutes.

**3. Matters Arising from the Minutes of the Previous Meeting**

Minute Number	Action	Lead	Comment
5a	To update and circulate plan before the next meeting	PD	Posted on DropBox. Some work remains to be done
5a	Proof read draft plan	IC	Completed
6a	To comment on the Consultation Statement	All	Still some members to comment

6b	To complete work on the Consultation Statement	PD	Outstanding
7b	To clarify the Basic Conditions Statement with PCC	PD	Completed, see minute 3a
7b	To obtain a quote for the Basic Conditions Statement work from Dave Chetwyn of Urban Vision	PD	See minute 7a
7b	To agree future funding by Groundworks	PD/ML	See minute 7a
8b	To check the status of the Villas with PCC	PD	See minute 3b

- a) PD had asked PCC about the Basic Conditions Statement. While this would fall out of the health check, it was not specifically included in the work of „health checking“ the plan. PCC opined that we should be able to do this ourselves and PD produced an example. RB said that he would look at this and report back to the next meeting.

**Action: RB to consider Basic Conditions strategy**

- b) PD had asked PCC whether we could see the legal opinion on the status of the villas. After some discussion, it was agreed that PD should make a request of GVJ, then make a FOI request if it was not forthcoming.

**Action: PD to make further requests, if needed**

**Post meeting note:** This was also discussed at the Neighbourhood Forum. The minute is reproduced below:  
 “A “still in progress” situation remains and the Neighbourhood Planning Forum is challenging PCC’s legal opinion/QC advice that the Villas are not “Curtilage Listed” because that is contrary to both Historic England’s Published Guidance Note and their advice to the Planning Forum under its Consultation in the Spring of 2018. Cllr Dowling agreed to chase PCC so that the Planning Forum could see it.”

#### 4. Update from the Chair on the Work of the Forum

- a) RB reported that no meetings had been held, and he had produced several amendments to the plan, which had been circulated.

**5. To review progress on writing the draft plan**

- a) PD said that the final updates to the plan would take place prior to the next meeting.

**ACTION: PD to complete update and circulate**

- b) PP raised the question of parking space policy. There was a long discussion on its merits or otherwise. It was agreed that we keep the current policy and see if it passes the Basic Check.

- c) PP raised a question about the Community Policies and viability of Public Houses. It was agreed that we repeat the COM 1 viability wording in COM 2.

**Action: PD to make amendment to draft plan**

**6. To review the Consultation Statement**

- a) PD still had to complete his work on the consultation Statement.

**ACTION: PD to complete work**

**7. To receive a financial update**

- a) A discussion on future funding was deferred to the January meeting

**8. Any other business not notified before or covered by the agenda**

- a) A question was raised, arising from other discussions, of what would happen to miltonplan.org, once we had completed the Plan process. After some discussion, IC was asked to contact WP about future hosting arrangements. It was assumed that PCC would also host the completed plan on their website.

**Action: IC to contact WP about future hosting**

- b) IC mentioned that Homes England appeared to have put the wrong boundaries on their planning application and would need to change it, especially the packages around the Chapel.

- c) There was further discussion about the merits or otherwise of the Phase II scheme. RB said that he would circulate some thoughts for members to send to P J Livesey.

**Action: RB to circulate and email with thoughts on objections to the scheme.**

**9. To agree the date of the next meeting**

- a) The next meeting was agreed to be held on Thursday 9th January 2020 in Milton Village Hall at **6pm**. Members were reminded that they were welcome at the Milton Neighbourhood Forum Christmas drinks to be held at the Artillery Arms at 7pm on Monday 9th December.

**Actions arising from the minutes of the Meeting held on 14th November 2019**

<b>Minute Number</b>	<b>Action</b>	<b>Lead</b>
3a	To consider Basic Conditions Statement strategy	RB
5a	Complete draft plan updates and circulate	PD
5b	To amend the plan to include the viability statement from COM 1 in COM 2	PD
6a	Complete work on Consultation Statement	PD
8a	To contact WP about future hosting of miltonplan.org.uk	IC
8c	To circulate and email with thoughts on objections to the scheme.	RB