

**MILTON NEIGHBOURHOOD PLANNING FORUM
MINUTES OF MANAGEMENT COMMITTEE MEETING
HELD ON 8th NOVEMBER 2018 AT MILTON VILLAGE HALL**

Present

Rod Bailey (RB) (Chair)	Chair
Kimberly Barrett (KB)	
Paul Docking (PD)	Secretary
Martin Lock (ML)	Treasurer
Paddy O'Hara (PO'H)	
Paul Pritchard (PP)	
Cllr Ben Dowling (BD)	

1. Apologies for Absence

Apologies for absence were received in advance from Peter Higgins and Pam Pritchard

2. To approve the Minutes of the Previous Meeting and The minutes of Meeting 39 held in October 2018 were approved unanimously.

3. Matters Arising from the Minutes of the Previous Meeting

Minute	Action	Completed
4a	The spatial map had been redrafted; see 4a of this set of minutes	✓
5a	Education section amendments awaited	✗
6a	Revisions had been forwarded to AECOM	✓
6b	Item on standing agenda	✓
6c	V18 placed in DropBox [Sec's note – current Version is 20]	✓
7	Checking of Urban Vision Statement of Work - Grant not received yet.	✗

4. Update from the Chair on the Work of the Forum

a) RB asked whether the spatial map needed any additions. After some discussion, it was agreed that all shops and community facilities should be marked.

Action: **PD to contact Tom Bell of PCC to add**

b) RB updated the meeting on the lack of progress from PCC on air quality.

c) RB & PD had met with Adult Social Care on 6th November. There was a need for Extra Care Places. A further meeting to obtain usable statistics is to be arranged.

Action: **PD to arrange further meeting**

[Secretary's note: held on 29 November.]

- d) RB had met with PCC to discuss the effect of the EUCJ ruling *People over Wind and Sweetman v Coillte Teoranta (C-323-17)* and its impact on our HRA following CU-B's letter of 6 Sep. PO'H suggested that as we were not proposing a number or sites, but would require any developer to do their own HRA, then our HRA should stand. RB said we must bear in mind that PCC's own HRA may diverge from these proposals. He asked BD if he would approach PCC Planning development to find out what their proposals are.

Action: BD to approach PCC Planning for details of their draft plan or to get it released to us

5. To review progress on writing the draft plan

- a) **Education:** We were awaiting a re-draft on the Education section from PH

**Action: PH to advise on re-draft
[Secretary's note: now done]**

- b) **Transport/SEA:** AECOM had raised a query with the numbers quoted for road deaths and VSI . PP was asked to have a look at the issue and re-draft accordingly.

**Action: PP to redraft transport paragraph
PD to forward to AECOM
[Secretary's note: done]**

PD would be posting the latest draft plan on DropBox, along with the completed SEA

6. To review the Pre-Reg 14 Timetable

Deferred to next meeting.

7. Financial update

ML reported that he had been told that the grant is on its way.

8. Any other business not notified before or covered by the agenda

BD said that PCC had heard no news on their bid for St James'.

9. To agree the date of the next meeting

The next meeting was agreed to be held on 13th December 2018 in Milton Village Hall at 7pm.

Actions arising from the minutes of the Meeting held on 8th November 2018

Minute Number	Action	Lead
4a	Update Proposals Spatial Map with PCC [Secretary's note: now done]	PD
4c	To arrange further meeting with ASC [Secretary's note: now done]	PD
4d	To approach PCC Planning for details of their draft plan or to get it released to us	BD
5a	Advise on re-drafting of Education section [Secretary's note: now done]	PH
5c	To redraft transport paragraph To forward to AECOM [Secretary's note: done]	PP PD