

**MILTON NEIGHBOURHOOD PLANNING FORUM  
MINUTES OF MANAGEMENT COMMITTEE MEETING  
HELD ON 11th OCTOBER 2018 AT MILTON VILLAGE HALL**

Present

Rod Bailey (RB) (Chair)

Chair

Kimberly Barrett (KB)

Paul Docking (PD)

Secretary

Peter Higgins (PH)

Martin Lock (ML)

Treasurer

Paddy O'Hara (PO'H)

Pam Pritchard (PJP)

Paul Pritchard (PP)

**1. Apologies for Absence**

Apologies for absence were received in advance from Councillors Ben Dowling and Jeanette Smith

**2. To approve the Minutes of the Previous Meeting**

The minutes of the September meeting were approved unanimously.

**3. Matters Arising from the Minutes of the Previous Meeting**

All matters arising from the September had been completed.

**4. Update from the Chair on the Work of the Forum**

- a) RB updated the meeting on contact with PCC since the last meeting. Version 2 of the proposals spatial map was circulated and members were asked to comment on any changes or additions needed.

**Action:**

**All members to comment on map**

- b) RB updated the members on Air Pollution, following a long meeting with Claire Upton-Brown of PCC. In particular, DEFRA had now asked PCC to re-supply data which allegedly demonstrated an improvement in air quality along Eastern Road. A further progress report is awaited.

**5. To discuss and agree any issues arising from our letters and meetings with PCC:**

a) **Education:**

PH updated the members on the situation to date. He would re-draft the Education section to be circulated

**Action: PH to re-draft, PD to circulate when available**

b) **Adult Social Care:** A meeting between PCC and PD and PO'H was scheduled for 31st October at 2pm in the Civic Offices

**6. To review progress on writing the draft plan**

a) PD said that AECOM had asked for clarification of the casualty figures quoted in the plan, as the link provided as a reference was dead. PP agreed to provide a revision to the section with appropriate references to PD to forward.

**Action: PP to provide a revision to the section and PD to forward to AECOM**

b) RB asked that a review of the pre-Reg 14 timetable be put on the agenda for the next meeting.

**Action: PD to place review item on agenda**

c) PD said that all known amendments to the plan would shortly be completed in version 18 and he would place in DropBox when ready.

**Action: PD to place version 18 in DropBox**

**7. To receive a financial update**

ML reported that IT problems had still prevented the grant being issued. PD said that we need to review the Urban Vision work package when the grant was received.

**Action: PD to lead review of work package when grant received**

**8. Any other business not notified before or covered by the agenda**

RB drew members' attention to the Friends of the Earth event, Healthy Streets, taking place on 15th October.

**9. To agree the date of the next meeting**

The next meeting was agreed to be held on 8th November in Milton Village Hall

**Actions arising from the minutes of the Meeting held on 11 October 2018**

<b>Minute Number</b>	<b>Action</b>	<b>Lead</b>
<b>4a</b>	<b>to comment on spatial map</b>	<b>All members</b>
<b>5a</b>	<b>To re-draft education section To circulate new draft of education section</b>	<b>PH PD</b>
<b>6a</b>	<b>to provide a revision to the section to forward revision to AECOM</b>	<b>PP PD</b>
<b>6b</b>	<b>agenda topic “pre-Reg 14 timetable” for the next meeting</b>	<b>PD</b>
<b>6c</b>	<b>To place version 18 in DropBox</b>	<b>PD</b>
<b>7</b>	<b>to lead review of work package when grant received</b>	<b>PD</b>