

**MILTON NEIGHBOURHOOD PLANNING FORUM
MINUTES OF MANAGEMENT COMMITTEE MEETING
HELD ON 10th MAY 2018 AT MILTON VILLAGE HALL**

Present

Rod Bailey (RB)	Chair
Kimberly Barrett (KB)	
Paul Docking (PD)	Secretary
Peter Higgins (PH)	
Martin Lock (ML)	Treasurer
Paddy O'Hara (PO'H)	
Pam Pritchard (PJP)	
Paul Pritchard (PP)	
Cllr Ben Dowling (BD)	
Cllr Darren Sanders (DS)	
Cllr Jeanette Smith (JS)	

RB opened the meeting by welcoming the newly elected Councillor Jeanette Smith to her first meeting.

1. Apologies for Absence

Apologies for absence were received from Cllr Gerald Vernon-Jackson.

2. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on 8th March 18 were approved unanimously. As the proposed April meeting did not have a quorum, there were no further minutes to approve.

3. Matters Arising from the Minutes of the Previous Meeting

Minute 5 (1): PD had shared the MNPf Dropbox account with committee members but not yet Councillors. He was asked to add DS, BD, JS, and WP.

Action: PD to add Councillors to MNPf Dropbox
[post meeting note – done 23 May 18]

Minute 5 (2): PP had agreed to work on the Consultation Statement and produced for the meeting a first draft of key dates, actions and outcomes. The document has been added to Dropbox as "Consultation Grid.pdf"

Minute 5 (3): RB clarified the action by asking members to check that content they had produced for the Plan was up to date and whether any new evidence had emerged for inclusion.

Action: Members to review Plan content as above

4. Update from the Chair on the Work of the Forum

RB said that much of his time had been spent on the Phase One application. He, and a number of others had attended a walk-round today with LDA, WSP and Homes England. There were a number of areas of discussion including re-use of the villas and the landscaping of the scheme (the western area being more problematic). RB summarised his discussions with Claire Upton-Brown and Historic

England on the villas, pointing out the inconsistencies in approach by PCC. BD said the the leadership of PCC, post local elections, would be decided by 15th May. It was decided to defer any action until the next Neighbourhood Forum, when BD and RB decide on a course of action. *[post meeting note: a meeting was scheduled to be held with PCC on 24th May; RB, BD, PO'H attending]*. DS said that he thought that there may still be room for negotiation on the villas with Homes England, based on comments made to him.

5. To consider our responses to the Phase One Planning Application and decide on any further action.

Notwithstanding the comments above, and questions from PH and PP, it was agreed that we should continue to try to engage with as many planning matters as possible on Phase One, rather than focusing on a set number. *[post meeting note: as at 23 May, the number of objections stood at 236, thanks to the KMG campaign]*. DS pointed out that the landowners are “not of one mind”, and that may produce scope for change.

6. To review progress on writing the draft plan and decide on further progress for any work streams.

PD said that the current work was focusing on incorporating advice from PCC, Urban Vision and consultations. SEA and HRA recommendations would then be incorporated, along with some formatting and editing work. The aim is to produce a revised plan by the next meeting.

Action: PD to produce new draft of Plan by next meeting

7. To review the next steps for the Plan and seek volunteers to assist with production.

PP confirmed that he would be the focus for the Consultation Statement, but would need input from others as it developed. BD provided to PD the Reg 14 timetable details that he requested.

8. To receive a financial update.

ML will be bidding for a grant to cover 2.5 days' work for Urban Vision to support the Plan, along with some money to support the pre Reg 14 consultation. The account had approximately £1,000 after the small amount of unspent grant was returned to Groundworks.

9. To consider arrangements for the Annual General Meeting (AGM)

It was agreed that **the AGM will take place on Wednesday 11th July 2018**. PP volunteered to co-ordinate it.

Action: PP to co-ordinate AGM

10. Any Other Business

There was no other committee business.

PJP asked members if they had any donations from the Tombola stall for the Picnic on the Green to let her know.

11. Date of Next Meeting

The date of the next meeting was agreed as 14th June 18. ML tendered his apologies in advance.

Actions arising from the minutes of the Meeting held on 10 May 2018

Minute Number	Action	Lead
3 (1)	to add Councillors to MNPF Dropbox	PD
3 (2)	to review Plan content for accuracy, contemporaneousness, and new evidence	All
6	to produce a new draft of the plan by the June meeting	PD
9	to co-ordinate AGM	PP