

**MILTON NEIGHBOURHOOD PLANNING FORUM
MINUTES OF MANAGEMENT COMMITTEE MEETING
HELD ON 8th MARCH 2018 AT MILTON VILLAGE HALL**

Present

Rod Bailey (RB)	Chair
Kimberly Barrett (KB)	
Paul Docking (PD)	Secretary
Rajah Ghosh (RG)	
Peter Higgins (PH)	
Martin Lock (ML)	Treasurer
Paddy O'Hara (PO'H)	
Pam Pritchard (PJP)	
Paul Pritchard (PP)	
Cllr Darren Sanders (DS)	

1. Apologies for Absence

Apologies for absence were received from Cllr Gerald Vernon-Jackson, Cllr Ben Dowling, and Cllr Lynne Stagg.

2. Minutes of the Previous Meeting and Matters Arising from the Minutes of the Previous Meeting

As the previous meeting did not have a quorum, there were no minutes to approve, nor matters arising to review.

3. Update from the Chair on the Work of the Forum

RB said that he had met that morning with Toby Ayling and Tom Bell of PCC, with PO'H and PD, to discuss progress on the plan. PCC had issued a next steps paper later that day, which was distributed to all present. PD would maintain a close liaison with Tom Bell, on behalf of the committee. There was a need to formally write to the Education, Adult Social Care and Highways departments of PCC for their comments on the plan. *[post meeting note: submitted on 19 Mar]*. PO'H emphasised that, without such a paper trail, our arguments are weakened. A further meeting with development control will be needed in the near future, to explain the plan's rationale. RB, PO'h. PH and PD had met with Mike Allgrove to discuss the draft plan. It was generally useful to receive his views on the plan.

4. To review the consultation day held on 3rd March 2018.

Attendance was considered good despite the prevailing weather. RB and KB pointed out the two main errors of reporting. PP said despite that, we had evidence of consultation on the draft plan. PD said that he had written a letter to the Portsmouth News, asking them to correct the errors.

DS said that the range of suggestions on the comments sheets were mostly within what we were suggesting in the draft plan.

5. To review progress on writing the draft plan and decide on further progress for any work streams.

PD had received comments back from Dave Chetwyn of Urban Vision. PD estimated that there was at least 2 full day's work in revising the plan, to bring it up to standard. Various members asked what they could do to help. PD suggested that single authorship of the plan was important, so that plan was treated as a whole, and cross referencing was not missed, as had been pointed out by PCC. PD agreed to make the plan and associated documents available through Drobox, and pointed out work such as the consultation statement (a copy of another neighborhood plan successful submission). PP agreed to look at starting this document. Another area might be for someone to volunteer to steer the group along the next steps route, as described in the PCC paper.

Action: PD to share MNPF papers on Drop Box
PP to look at starting the consultation statement
All to consider areas that they could help in, given access to the plan on Drop Box

6. To decide whether we need to submit comments on PCC's review of Houses in Multiple Occupation (HMO) and what those comments might be.

RB asked the members present for comments. DS gave a potted history of HMO and PCC's involvement in restricting them. He suggested that a more suitable area for comment would be on the ongoing Portsmouth Plan route. After much discussion, it was agreed that we make no comment on the HMO SPD consultation.

7. Treasurer's Report

PD had reminded Urban Vision to get their final invoices presented as close to the end of Mar 18 as they could.

8. Any Other Business

There was no other business.

9. Date of Next Meeting

The date of the next meeting was agreed as 12 April 18.

Actions arising from the minutes of the Meeting held on 13 July 2017

Minute Number	Action	Lead
5	to share MNPF papers on Drop Box	PD
5	to look at starting the consultation statement	PP
5	to consider areas that they could help in, given access to the plan on Drop Box	All