

**MILTON NEIGHBOURHOOD PLANNING FORUM  
MINUTES OF MANAGEMENT COMMITTEE MEETING  
HELD ON 10th MAY 2017**

**Present**

Rod Bailey (RB) (Chair)  
Kimberly Barrett (KB)  
Paul Docking (PD) (Acting Secretary)  
Cllr Ben Dowling (BD)  
Martin Lock (ML)  
Peter Higgins (PH)  
Pam Pritchard (PJP)  
Paul Pritchard (PP)  
Cllr Darren Sanders (DS)

**1. Apologies for Absence**

Apologies for absence were received from Paddy O'Hara (POH), Cllr Steve Hastings, Cllr Will Purvis, Cllr Gerald Vernon Jackson

**2. Minutes of the Previous Meeting**

Approval of the minutes of the meeting held on 9<sup>th</sup> March 2017 was proposed by PH and seconded by BD

**3. Matters Arising from the Minutes of the Previous Meeting**

RB drew members' attention to the revised plan and site brief produced by DS and himself, with Dave Chetwyn of Urban Vision. RB also drew members' attention to the SEA and HNA, recently circulated and asked for comments as soon as possible to PD so that he could feed back to AECOM.

Action: All to review latest plan and site briefs

All to pass comments on SEA and HNA to PD for collation and sending to AECOM

**4. Update from the Chair on the Work of the Forum**

RB reported that Jon Alsop had left LDA and Fraser Osment now had the brief for the HCA. The latest iteration of the plan involved development across the St James Site to the University Site. There would appear to be several issues; rights of way and access, and Brent Geese protection among them. The University appears to have firmed their plans to vacate and mothball the site at the end of this academic year. The HCA was still hopeful of outline plans being submitted in Sep 17. They had been invited to speak at the next Neighbourhood Open Forum in Jun.

RB had met with Phil Dodshon to discuss the progress of the draft plan. We would be looking for a submission to PCC in late August/September. A foreword had still to be written and it was thought that an insert for Milton Matters was still too early. PP suggested that we should have a stall to update people at the picnic on the Green on 10 Jun. It was agreed to take this forward. BD suggested that we should produce a leaflet to hand out.

Action: RB and PP to discuss Picnic on the Green format and co-opt volunteers.

**5. To decide on the date and format for the Annual General Meeting** It was agreed that the AGM would be held on 22 June 17 in Milton Village Hall. PP kindly agreed to make the appropriate arrangements.

**6. Treasurer and Budget Manager Report**

End of year accounting was being done and a new grant request for £5100 for support by Dave Chetwyn of Urban Vision was being prepared.

**7. Any Other Business**

**PH** asked whether there were any particular skills that we needed to try to recruit on the committee. After some discussion, it was felt that what we needed were more willing volunteers.

**8. Date of Next Meeting**

It was agreed that the next ordinary meeting will be held on **Thursday 13th July at 7.00pm** in the Milton Village Hall

## Summary of Actions

Minute No	Action	By Whom
3	to review latest plan and site brief  to pass comments on SEA and HNA to PD for collation and sending to AECOM	All
4	To discuss contribution to RB, PP Picnic on the Green and co-opt volunteers	