

**MILTON NEIGHBOURHOOD PLANNING FORUM
MINUTES OF MANAGEMENT COMMITTEE MEETING
HELD ON 11th JANUARY 2018 AT MILTON VILLAGE HALL**

Present	Rod Bailey (RB)	Chair
	Kimberley Barrett (KB)	
	Paul Docking (PD)	Secretary
	Peter Higgins (PH)	
	Martin Lock (ML)	Treasurer
	Paddy O'Hara (PO'H)	
	Paul Pritchard (PP)	
	Pam Pritchard (PJP)	
	Cllr Ben Dowling (BD)	
	Cllr Darren Sanders (DS)	

1. Apologies for Absence

Apologies for absence were given for Cllr Gerald Vernon-Jackson and Cllr Lynne Stagg.

2. Approval of Minutes of the Previous Meeting

Approval of the minutes of the meeting held on 14th December 2017 was proposed by PP and seconded by PH and passed unanimously.

3. Matters Arising from the Minutes of the Previous Meeting

RB said that he had heard nothing further from LDA.

4. Update from the Chair on the Work of the Forum

Following the last meeting, RB (and PO'H) had met with Clare Upton Brown and Toby Ayling at PCC. He had received some useful comments from Toby Ayling. In particular, there had been an acknowledgement that community uses should be considered for the St James Site. There was some discussion on who could be approached to help support social care at the St James site. PJP suggested some names that we could approach to possibly assist. After discussion, it was agreed that our social care aspirations should also remain in the plan despite a lack of institutional support. We would see, at statutory consultation time, what the response is.

5. To review progress on writing the plan and decide on further progress for any missing work streams.

RB had circulated a number of versions of an "executive summary" and invited comments. There was some discussion on what should be included and it was agreed that RB, PO'H and DS meet to consider it further. They would meet at the Baffins PH on 16th Jan 18 at 1100. When the executive summary is completed, the draft plan will be sent to PH who will ask Mike Allgrove to read and comment on it.

Action: 1. DS to draft an executive summary for consideration at the meeting

2 PD to continue with the draft plan work

3 PD to incorporate the executive summary and forward the draft plan as a .pdf to PH to forward to Mike Allgrove

6. To decide on the strategy for the Regulation 14 Consultation.

BD outlined what was agreed at the consultation meeting. PJP tabled an insert to Milton Matters and asked for suggestions. **[post meeting note: We need as many people as possible to help stuff the magazines with the insert. Please let PJP know if you are available to attend Milton Village Hall from 2pm on 27th Jan]**

7. Financial Update

Nothing to report. PD said that he still had to check where we are against the proposed work with Dave Chetwyn of Urban Vision.

Action: PD to contact Dave Chetwyn as above

8. Any Other Business not notified before or covered by the Agenda

None

9. Date of Next Meeting

It was agreed that the next meeting would take place on 8^h February 2018 at Milton Village Hall.

Actions arising from the Minutes of the Meeting held on 11th January 2018

Minute Number	Action	Lead
5.1	to draft an executive summary for 16 th Jan meeting.	DS
5.2	to continue with the draft plan work	PD
5.3	to incorporate the executive summary and forward the draft plan as a .pdf to PH to forward to Mike Allgrove	PD
6	to let PJP know if you are available to attend Milton Village Hall from 2pm on 27 th Jan to help stuff the magazines with the consultation insert	All