

**MILTON NEIGHBOURHOOD PLANNING FORUM
MINUTES OF MANAGEMENT COMMITTEE MEETING
HELD ON 14th DECEMBER 2017 AT MILTON VILLAGE HALL**

Present	Rod Bailey (RB)	Chair
	Kimberley Barrett (KB)	
	Peter Higgins (PH)	
	Martin Lock (ML)	Treasurer
	Paddy O'Hara (PO'H)	
	Paul Pritchard (PP)	Acting Secretary
	Pam Pritchard (PJP)	
	Cllr Ben Dowling (BD)	

1. Apologies for Absence

Apologies for absence were received from Paul Docking, Rajah Ghosh and Gerald Vernon-Jackson.

2. Approval of Minutes of the Previous Meeting

Approval of the minutes of the meeting held on 14th November 2017 was proposed by PP and seconded by PO'H.

3. Matters Arising from the Minutes of the Previous Meeting

RB expressed his surprise that no planning application had come forward from LDA. There was some discussion regarding the possible reasons for this.

4. Update from the Chair on the Work of the Forum

RB informed the meeting that he had forwarded a copy of the draft plan to Clare Upton Brown and Toby Ayling at PCC and had held a meeting with Martin Lavers, the Council's Assistant Director for Transport and Environment concerning the Eastern Road cycle improvements and sustainable transport for Milton generally that afternoon. He would be meeting with CUB and Toby for discussions on the plan the following day accompanied by P O'H.

5. To review progress on writing the plan and decide on further progress for any missing work streams.

RB voiced his concern that the plan might have become a difficult read for many local residents and it was agreed that an “executive summary” should be included. RB would draft this before the next meeting.

Action: 1. RB to write an executive summary

2. PO’H to liaise with PD on outstanding tasks as given in the note presented at the meeting.

6. To decide on the strategy for the Regulation 14 Consultation.

It was agreed that there should be a further open day (afternoon and evening) on either 24th February or 3rd March. PP to check availability (*RB has subsequently suggested that 3rd March would be preferable as Pompey are playing at home on 24th February*). It was also agreed that there should be a leaflet drop across the area 2 weeks before hand. A working group of BD, PP, and ML would prepare a plan for the next meeting. They agreed to meet at 6pm on 4th January at Ben’s house.

7. Financial Update

ML reported that an invoice for £3k had been received from Urban Vision and there was still £3k available.

8. Any Other Business not notified before or covered by the Agenda

None

9. Date of Next Meeting

It was agreed to revert to the 2nd Thursday of the month with the next meeting due on 11th January 2018.

Actions arising from the Minutes of the Meeting held on 14th December 2017

Minute Number	Action	Lead
5.1	to draft an executive summary	RB
5.2	complete plan narrative, and evidence for, in accordance with the table presented at the meeting	PD PO'H