

**MILTON NEIGHBOURHOOD PLANNING FORUM  
MINUTES OF MANAGEMENT COMMITTEE MEETING  
HELD ON 14<sup>th</sup> NOVEMBER 2017 AT UPPER HALL, ST JAMES CHURCH**

Present	Rod Bailey (RB)	Chair
	Kimberley Barrett (KB)	
	Paul Docking (PD)	Secretary
	Paddy O’Hara	
	Paul Pritchard (PP)	
	Pam Pritchard (PJP)	
	Cllr Ben Dowling (BD)	
	Cllr Darren Sanders (DS)	

### **1. Apologies for Absence**

Apologies for absence were received from Peter Higgins, Martin Lock, and Rajah Ghosh.

### **2. Approval of Minutes of the Previous Meeting**

The minutes of the meeting held on 14<sup>th</sup> October 2017 were approved unanimously.

### **3. Matters Arising from the Minutes of the Previous Meeting**

Minute 4: RB had received a note of the consultation from LDA. He had returned it with comments on missing items. Mike Algrove had agreed to read and comment on the plan prior to submission to PCC. The basis for the I&O study housing numbers had been debated and it would appear that the figures used were to be taken as indicative only.

Minute 5: work on completing the plan narrative was ongoing. PO’H had supplied the notable building narrative to PD. PJP volunteered to assist PD with the health and social care section. RB asked KB if she could find out how many Asthma inhalers were now prescribed and whether that figure had increased. KB said she would try to find out.

**Action: PD to send health and social section of plan to PJP when he had completed it**

**Action: KB to try to get figures for inhaler use in Portsmouth**

RB had emailed on the re-use of buildings on the St James' site for health purposes. He expected it to be passed to the Director of Public Health for Portsmouth and Southampton for reply.

Minute 7: Dave Chetyn of Urban Vision had supplied two invoices for payment, totalling £3,000. This left approximately £2,800 in the fund.

#### 4. Update from the Chair on the Work of the Forum

RB described his actions on finding rugby posts and flags had been put on the University fields by the sea shore. It has emerged that UoP may have a different interpretation of permitted use than us. He has emailed Claire Upton-Brown of PCC to try to resolve this, and asked that BD be kept abreast of developments. RB, PO'H and PD will meet to further finesse the plan. [post meeting note - 4 Dec 17]

#### 5. To review progress on writing the plan and decide on further progress for any missing work streams.

The following areas were noted as still needing content for the plan [updated at the time of writing these minutes]

Serial	PART	LEAD	DONE?
1	Health and Mortality information in population, with links to Air Quality	PD	
2	Insertion of deprivation indices in population.	PD	
3	Employment - research employment trends and job losses.	PD	
4	<del>Insertion of PO'H final paragraph from housing into infrastructure (transport), at foot of page 27.</del>	PD	✓
5	<del>Map of Community facilities and key sites to be inserted.</del>	PD	✓
6	Map of sports facilities and brief narrative to be inserted.	PD	
7	<del>Remove "sports" from Langstone Campus field annotation on map.</del>	PD	✓
8	<del>Insert new Coastal Conservation and Conflicts narrative.</del>	PD	✓
9	Highlight Transport Policies wording to Dave Chetwyn.	PD	
10	Revise paragraph 5 on page 56 of plan – buildings that can be removed and buildings that could be removed at St James. Include a sketch plan?	PO'H	
11	Insert PO'H characterisation of St James Hospital after para 2 on page 57.	PD	

12	Cross referencing on page 59.	PD	
13	<del>Revision of the transport section for more emphasis on sustainability.</del>	RB	✓
14	Summaries of evidence for Policy pages	PD	

Action: **members as identified above**

#### **6. To decide on the strategy for the Regulation 14 Consultation.**

There were no changes proposed to the agreed strategy.

#### **7. Financial Update**

As reported at minute 2.

#### **8. Any Other Business not notified before or covered by the Agenda**

The Milton Neighbourhood Forum was having a Christmas get together on Monday 11 Dec 17, at 7pm in The Artillery Arms. Members of this committee are welcome to join, and confirmation of attendance should be sent to Janice Burkinshaw, before the event, for catering numbers.

#### **9. Date of Next Meeting**

It was agreed that the next meeting would be on 14<sup>th</sup> December 2017 at 7pm in Milton Village Hall.

**Actions arising from the Minutes of the Meeting held on 14<sup>th</sup> November 2017**

<b>Minute Number</b>	<b>Action</b>	<b>Lead</b>
3 (5)	to send health and social care section of plan to PJP on completion	PD
3 (5)	to try to get figures for inhaler use in Portsmouth	KB
5	complete plan narrative, and evidence for, in accordance with the table at Minute 5	PD PO'H