

**MILTON NEIGHBOURHOOD PLANNING FORUM
MINUTES OF MANAGEMENT COMMITTEE MEETING
HELD ON 14th OCTOBER 2017 AT MILTON VILLAGE HALL**

Present	Rod Bailey (RB)	Chair
	Kimberley Barrett (KB)	
	Paul Docking (PD)	Secretary
	Peter Higgins (PH)	
	Paul Pritchard (PP)	
	Pam Pritchard (PJP)	
	Cllr Ben Dowling (BD)	
	Cllr Lynne Stagg	
	Cllr Darren Sanders (DS)	

1. Apologies for Absence

Apologies for absence were received from Paddy O'Hara, Martin Lock, David Jordan and Cllr Gerald Vernon-Jackson.

2. Approval of Minutes of the Previous Meeting

The minutes of the meeting held on 14th September 2017 were approved unanimously.

3. Matters Arising from the Minutes of the Previous Meeting

There were no matters arising not covered by the Agenda.

4. Update from the Chair on the Work of the Forum

RB had received an update from LDA on the consultation, but he considered it incomplete as it did not incorporate all of his comments.

Action: RB to continue to continue to press LDA for a complete response.

RB, PO'H and PD had met to finesse the plan. RB thanked PD for his work in getting the plan this far. It will need further work before the sense check with Janice Burkinshaw. PH suggested that he could approach Mike Algrove. RB explained his background and agreed that he was a strong candidate. LSt asked whether anyone at PCC would be

suitable. After some discussion, it was agreed that we would be better asking for an independent view. PH was asked to approach him.

Action: PH to approach Mike Algrove to check the plan, pre-submission.

RB has met with Stephen Morgan MP and the Free School group. He is trying to set up a meeting with the Chief Executive of PCC. He asked that we note that the disparity of how PCC departments deal with us is hindering the plan. There should be a meeting between the University and the school group on 20 Oct. PCC had received a brief from the Uni on its strategy and DS emailed RB the appropriate PCC references.

RB had copied correspondence on air quality to the members. It was becoming increasingly difficult to deal with Regulatory Services. There was a general discussion on the problem of air quality and its monitoring. We still await the formal response to BD's questions at the last PCC meeting.

RB had asked Toby Ayling for the foundation of the Issues and Options (I&O) housing numbers; especially whether they included Crayfern and Phase 1 numbers. There were several thoughts among the committee about whether they did. BD undertook to check recent correspondence and advise RB on what was included.

Action: BD to advise RB on the basis for the I&O housing numbers for St James' and Uni sites.

5. To review progress on writing the plan and decide on further progress for any missing work streams.

A revised printed copy of the draft plan was distributed. [post meeting note: emailed to those who could not attend]. PD explained that the structure that was developing was a narrative first half describing Milton and its problems, and a second part with summaries of the problems and policies to try to prevent a worsening of the situation. RB, PO'H and PD will meet again to review the plan [post meeting note: 2 Nov 17]. Members were asked for and commented on several aspects of the plan which will be incorporated.

The following areas were noted as still needing content for the plan

Area	Author
Population & Health	PD using data from PJP, DS, ML and KB
List of Milton's notable buildings	PO'H
General Plan assembly and further maps	PD

Action: Nominated members to complete section ASAP or advise PD so that another volunteer can be found

6. To decide on the strategy for the Regulation 14 Consultation.

PD thought that, providing sufficient progress was made, that we should be in a position to consult early in the new year. DS suggested that BD's suggested timetable be amended to reflect the above. [post meeting note: attached].

RB thought that PCC may be able to pull together the summary of the I&O consultation by April

7. Financial Update

PD also undertook to maintain contact with Dave Chetwyn for invoicing. He has requested twice, but still nothing forthcoming.

Action: PD to continue to liaise with Dave Chetwyn for invoicing

8. Any Other Business not notified before or covered by the Agenda

RB said that he still thought that re-use of buildings was a more sustainable option at St James', especially for health and social care purposes. There was an inconclusive discussion on whether it could be achieved. [post meeting note: PJP has circulated a response from the Chair of Portsmouth CCG saying that current provision is adequate]

9. Date of Next Meeting

It was agreed that the next meeting would be on 16th November 2017 at 7pm. [post meeting note: now to be held in the upstairs meeting room at St James' Church as arranged by PP/PJP with thanks]

Actions arising from the Minutes of the Meeting held on 14th October 2017

Minute Number	Action	Lead
4	obtain feedback from LDA arising from the public consultation to approach Mike Algrove to check the plan, pre-submission to advise RB on the basis for the I&O housing numbers for St James' and Uni sites	RB PH BD
5	Complete plan narrative, and evidence for General Plan assembly Population & Health List of Milton's notable buildings	 PD PD PO'H
7	liaise with Dave Chetwyn for invoicing	PD