**MILTON NEIGHBOURHOOD PLANNING FORUM**

**MANAGEMENT COMMITTEE MEETING**

**14th July 2016**

**MINUTES**

**Present**

 Rod Bailey (RB) (Chair)

 Kimberly Barrett (KB)

 Ian Clark (IC)

 Paul Docking (PD)

 Cllr Ben Dowling (BD)

 Cllr Steve Hastings (SH)

 Martin Lock (ML)

 Paddy O’Hara (POH)

 Pam Pritchard (PJP)

 Paul Pritchard (PP) (Secretary)

 Cllr Darren Sanders (DS)

 Linsay Smith (LS)

 Cllr Lynne Stagg, (LSt)

**1. Apologies for Absence**

Apologies for absence were received from Peter Higgins, Cllr Gerald Vernon Jackson.

**2. Minutes of the Previous Meeting**

Acceptance of the minutes of the meeting held on 9th June 2016 was proposed by PD and seconded by KB. They were unanimously approved.

**3. Matters Arising from the Minutes of the Previous Meeting**

There were no matters arising.

**4. Update from the Chair on the Work of the Forum**

RB informed the meeting that he had attended a meeting with the HCA and their consultants LDA and had already circulated notes of the meeting to all. A meeting between MNPF, PCC and the university was planned for October. Jacquie Boulter had offered to hold a meeting with RB, POH and IC and RB planned to arrange this for 21st July. RB reminded everyone that KMG were holding a walk and demonstration around the grounds of St James’s on Sunday 17th July at 2.30.

RB asked that IC send a copy of the current project plan to the HCA.

**5. To agree policies in the policy summary circulated by Ian Clark on 2.7.16**

Before going into the details of the policies POH commented that there were approximately 84 policy suggestions and that this was far too many. The meeting agreed that he was right. There was also a discussion about parking and whether the SPG from 2014 was working properly at the housing site at St Marys Hospital and potentially at the Kingston Prison site.

The meeting then discussed each policy. The outcome of this discussion has been summarised in Revision 1 vision objectives policies outline 1 July 16 (attached)

**6. Project Plan**

The latest version of the plan circulated by IC was discussed. IC commented that it shows that BD has 2 months to put together the “words” of the plan and that we need a consultant to review this by 5-19th September. He felt that RB should draft a sustainability appraisal and statement. IC undertook to check the draft against the Portsmouth plan.

**7. Treasurer and Budget Manager Report**

PD informed the meeting that he had received approval to spend £3k in the next 6 months to cover items such as policy and viability checks. PD was asked to go back to Locality and ask if we could keep the lines of finance open for 3 months and to try and book a consultant for September.

**8. Any Other Business** No other business was raised.

**9. Date of Next Meeting**

It was agreed to scrap the August meeting and hold the next meeting on 8**th September at 7.00pm** in the Milton Village Hall coffee shop.

**Summary of Actions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Minute No** | **Action** | **By Whom** | **Comments** |
| 4. | IC to send copy of project plan to HCA. | **IC** |  |
| 6. | RB to draft a sustainability appraisal and statementIC to check draft plan against PCC plan | **RB****IC** |  |
| 7. | PD to book consultant for September | **PD** |  |