**MILTON NEIGHBOURHOOD PLANNING FORUM**

**MANAGEMENT COMMITTEE MEETING**

**9th June 2016**

**MINUTES**

**Present**

 Rod Bailey (RB) (Chair)

 Kimberly Barrett (KB)

 Ian Clark (IC)

 Paul Docking (PD)

 Cllr Ben Dowling (BD)

 Cllr Steve Hastings (SH)

 Tracy Knott (TK)

 Martin Lock (ML)

 Pam Pritchard (PJP)

 Paul Pritchard (PP) (Secretary)

 Cllr Will Purvis (WP)

 Cllr Darren Sanders (DS)

 Linsay Smith (LS)

 Cllr Gerald Vernon-Jackson (GVJ)

**1. Apologies for Absence**

Apologies for absence were received from Peter Higgins, Paddy O’Hara, David Jordan and Cllr Lynne Stagg,

**2. Minutes of the Previous Meeting**

Acceptance of the minutes of the meeting held on 12th May 2016 was proposed by BD and seconded by IC. They were unanimously approved.

**3. Matters Arising from the Minutes of the Previous Meeting**

There was a brief discussion about helpers at Picnic on the Green.

**4. Update from the Chair on the Work of the Forum**

RB informed the meeting that there was a provisional date for a “walk around” of the St James site of 28th June but this was still to be finalised. He commented that the latest P.U.S.H. report had been published and provided statistics on housing projections. There was a discussion about the relative roles of PUSH and the Local Enterprise Partnership (LEP). LEP is the economic advisor for the region and promotes growth and the various councils agree the distribution of the housing expansion. For Portsmouth that means finding homes for another 34,000 over the next 15-20 Years. He had still heard nothing further from the HCA.

**5. Updates from Working Groups**

Characterisation Assessment Working Group (CAWG)

PP read out a paper that Paddy O’Hara had circulated electronically earlier that day and several comments were made to be passed back to the group. These included the potential trade off between reuse of buildings and loss of green space and the need to keep significant elements of St James and the University for community use. There was also a discussion about planning classification C2 as institutional care. A policy on C2 uses for elderly and enhanced social care on St James would not increase the demand on school places whilst helping alleviate some of the bed blocking at QA.

Combined Demographics and Community Infrastructure Working Group

A paper circulated the previous evening by the group was discussed and a number of changes suggested. These included shortages of school places and the catchment areas for primary and secondary pupils, the compatibility of some housing options, particularly the housing local involvement network, with the PCC Plan, the need to define tall buildings as 2 to 2½ stories, the need for an article 4 directive on pubs and the need for planning permission to convert from commercial use to residential. The need for a 1:1 policy for replacement of mature trees and permeability criteria for garden surfaces was also discussed.

Transport sub group

A paper circulated the previous day was discussed. The problem of a cumulative increase in car traffic and the need to provide the infrastructure for charging electric cars was commented on. A policy recommending an increase in electric vehicle charging in the area would assist us in achieving our sustainability objective. There was also discussion about a better bus service and the inclusion of “soft” traffic calming measures.

**6. Project Plan (issue 11)**

The latest version of the plan circulated by IC was briefly discussed and noted. It was agreed that item 7 would clarify future progress.

**7. To decide on further progress on plan**

It was agreed that revised policies incorporating the comments made in 5. above would be circulated electronically by each sub group by the end of June at the latest. This would enable the policies to be considered and agreed at or before the 14th July meeting. They could then be consolidated and pulled into one overall plan by BD. Assuming this was completed by 1st September the plan could then be passed to a consultant so that a further version can be passed to JB at PCC by September 19th.

**8. Treasurer and Budget Manager Report**

PD informed the meeting that he was working to get a consultant lined up to do the work outlined in 7. above but was still awaiting clarification on funding approval. He was confident that an answer would have been received by 14th July meeting.

**9. Any Other Business** No other business was raised.

**10. Date of Next Meeting**

The next meeting would be on 14**th July at 7.00pm** in the Milton Village Hall coffee shop.

**Summary of Actions**

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| **Minute No** | **Action** | **By Whom** | **Comments** |
| 5. | Working groups to revise their policies and circulate electronically before end of June. | **ALL** |  |