**MILTON NEIGHBOURHOOD PLANNING FORUM**

**MINUTES OF THE MANAGEMENT COMMITTEE MEETING 14th APRIL 2016**

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| **Present** | Rod Bailey (RB) (Chair) |
|  | Kimberly Barrett (KB) |
|  | Ian Clark (IC) |
|  | Paul Docking (PD) (Acting Secretary) |
|  | David Jordan (DJ)  |
|  | Peter Higgins (PH) |
|  | Tracy Knott (TK) |
|  | Martin Lock (ML) |
|  | Paddy O’Hara (PO) |
|  | Cllr Will Purvis (WP)  |
|  | Lindsay Smith (LS) |
|  | Cllr Lynne Stagg (LSt) part |
|  | Cllr Ben Dowling (BD) part |
|  | Cllr Steve Hastings |

**1. Apologies for Absence**

Apologies for absence were received from Cllr Gerald Vernon-Jackson and Cllr Darren Sanders, Pam Pritchard and Paul Pritchard.

**2. Notes of the Previous Meeting**

The minutes of the meeting held on 10th March 2016 were unanimously agreed to be a true and accurate record of the meeting and to be adopted as minutes.

**3. Matters Arising from the Minutes of the Previous Meeting**

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| **Minute No** | **Action** | **By Whom** | **Comments** |
| 4. | PP to invite Natural England and RSPB to Open DayRB and PH to meet with the University | PPRB PH | RSPB did not attend |
| 5. | LSt to check on Baffins display boardsPO to circulate list of sites requiring protection to all | LStPO |  |
| 6. | LSt to obtain cost of traffic survey | LSt | More detail being sought to enable costing, action ongoing |
| 7. | LSt to contact Celia Clark | LSt | Contact made. PO to take over contact about the St James site history, particularly about listing by association  |
| 8. | All volunteers to contact IC with their availability for 5th AprilPJP to provide a signing in bookRB to summarise Q10b comments and options to offer public. | **ALL**PJPRB |  |
| 9. | PD to take notes at next committee meeting | PD |  |

**4. Update from the Chair on the Work of the Forum**

RB congratulated those involved in the Open Day, particularly Ian Clark. He was pleased that we had attendance on the day from the HCA, University, NHS Property Services, and PCC. 134 people signed in and 101 location dots were made on the map.

RB outlined his attempts to get input from our MPs about the interpretation of the Housing Minister’s letter about housing targets. He said that he would hold this in abeyance for the time being.

RB will attend a meeting of the CCG with PO and PH.

The NHS was probably looking to vacate the St James site during 2017. There is still some question over when they will put in planning permission. The Uni was still looking at options for the Furze Lane site and it was felt that the provision of sports fields are the sticking point, as there are no other, affordable, sites identified at the moment. The tripartite meeting with the Uni, HCA, and PCC is still to happen.

1. **Project Plan (issue 9 – Apr 16)**

IC drew members’ attention to the following changes in the project plan

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| **Line No** | **Item** | **Action** |
| 17 | Statutory Consultation | PD |
| 18 | Consideration of specific sites for certain types of development | All |
| 28 | Basic Condition Statement | RB |

**6. Treasurer and Budget Manager Report.**

ML confirmed that there was £735.26 in the account, after accounting for Open Day. PD said that the unspent sum would have to be returned to DCLG. He was working with DCLG on the next grant.

**7. Open Day Review.**

RB re-iterated that he thought that the day was a success and that he was pleased that we had delivered an event that was well received. There was discussion about what would need to change as a result of the Open Day. JB of PCC has offered to meet with RB on 28th April to help to clarify any issues and policies for the emerging draft plan. **All working groups are asked to consider the open day input against their current policies, and pass the amended policies to RB and IC by 24th April**. RB reminded the committee that the allocation was now some 380 houses, whereas when we started, it was 540. There was a general discussion on the NPPF and the Portsmouth Plan being clear about infrastructure needs. We should be looking at shaping the future and managing expectations of what might be achieved.

**8. To review further progress on the Plan.**

It was decided that we should have a stand at the Picnic on the Green on 11 Jun 16 at St James’ field. IC to begin planning the display.

**9. Date of the Annual General Meeting.**

The date of the Annual General Meeting was fixed as 31st May 16.

**10. Any Other Business.**

The emerging planning application relating to TPOs on the St James’ site was drawn to members’ attention.

**11. Date of Next Meeting.**

The next meeting would be on **12th May at 7.00pm** in the Milton Village Hall Coffee Shop.

**Summary of Actions**

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| **Minute No** | **Action** | **By Whom** |
| 3 | LSt to continue with trying to obtain a cost for a traffic survey.PO to contact Celia Clark about the assistance that the Portsmouth Society could provide for history of St James site, and listing by association. | LStPO |
| 7 | All working groups are asked to consider the open day input against their current policies, and pass the amended policies to RB and IC by 24th April. | All WG  |
| 8 | Display on progress so far to be at Picnic on the green 11 Jun 16 at St James’ Field. Planning displays to start.  | IC |
| 9 | Arrangements for AGM 31 May 16 | PP |